

Governance made easy

Imagine board meetings with everything in one place and everyone on the same page.

÷	Draft Agenda	Publish Agenda
1. Opening Meeting : M 1.1 Confirm Minutes	Confirm Minutes	
1.2 Interests Register	Presenter: Duration:	(c) €
 Major Decisions and Discussions : 2.1 First item for decision 	Supporting Documents:	Mar Apr May Jun Jul
2.2 First item for decision		May 21 Board Meeting 9 Melbourne Office 2 Read Board Pack
		My Actions Sign contract with new cyber security provider.
		» <u>In Progress</u> – Due: <u>12 Jun</u>

Refreshingly simple **board software**

Managing board meetings under pressure is tough enough. On top of that, trying to use a board software that just seems to over-complicate things? BoardPro is different. It's intentionally simple by design. Complexity doesn't work, BoardPro does.



Market leader



5 star customer support



Over 2,000 boards in 26 countries



Best value board software, while providing industry leading functionality

Easy to use on any device

BoardPro delivers time back to us so that we can spend more time saving lives.

Steven Pearce | CEO Surf Life Saving NSW NEW SOUTH WALES

62

Good governance for everyone

BoardPro is the easiest place for everyone to upload board reports, read board packs, take minutes, record decisions, follow up on actions and deliver on the strategy that keeps organisations moving forward. Not on separate platforms or scattered across emails, but organised in one place where everyone can work together and be on the same page.



Administrators

Board administrators get an end-to-end workflow that manages all of the moving parts and cuts board administration in half.



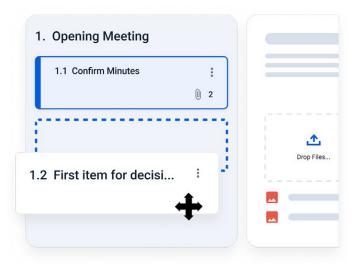
Board members

Board members get fast, easy access to online information so that they can focus better on strategic matters and making good decisions.



Executives

CEO's can help to guide boards to strategic discussions and away from operational matters, helping to keep valuable meeting time focussed.



Build your agenda

Creating an agenda in Board-Pro is effortless and intuitive. Customise the structure of your agenda by adding sections and agenda items, then load in your supporting documents.

Create instant board packs

Your agenda and supporting documents are effortlessly combined into a single integrated pack. Board members can write personal annotations while they read the board pack.

AGENDA	
BOARD MEETING	DECEMBER
1.2 Confirm Minu	
1.2 CONTIRM MINU Supporting Documents	
	vember board meeting
	A -
1.3.a	MINUTES (in Review)
	November board meeting
	1 Start Meeting

	Presenter: Duration:
	Add a Minute
	Action
Add Note	Ψ ²
The financial report w	vas taken as read

Take minutes

Take minutes during the meeting, following the agenda and recording notes, decisions, and actions on the spot. Then, send them to the board after the meeting!

Stay on track with your actions

It's easy to assign and track the progress of actions! Actions are entered in the minutes of a meeting and allocated to an owner. Board-Pro will send automated reminders, keeping everyone on track.

Title CEO to sign Alton Cont		
^{Owner *} Sean McDonald ▼	Due Date * 30 Jun 2023	Ê
Action *		
		Save

Search Q	From 7 Aug 20	21 🏥	To 8 Feb 202	2 🛗	
25 results found					
	for the upda		-	:	
	Approved te: 1 Feb 202:	.	Add Deci	cion	
		*		lated budget	
		^{То} 1 Feb 20	22 🛗	Mover Ray Flores	•
		Decision *	6		
		Appro	oval to incre	ease marketing	spend in 2022

Decisions in a central register

Decisions made during your meetings automatically populate your centralised decision register, making it simple to find decisions from past meetings in one go.

Easy to manage Interest Register

BoardPro gives board members and administrators a central place to manage the board's interest register. You can include your interest register in your board pack with one click.

		People 📀
		+ Add new Interest
Current l	nterests Past Interests	
Kim		
Kim	QA 2018 Ltd	r i
Kim	QA 2018 Ltd Nature of interest	Date Notified: 1 Feb 2018

Important documents in one place

Store your important board documents in your governance repository, and find things easily via search. Keep sensitive documents for the board in restricted folders.

Decision register

	Policy statements		0
-	Health and Safety		:
_	,	Restrict	Ľ
	Strategy		:

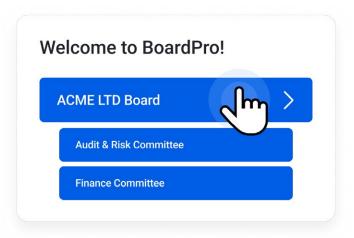
6	
Flying Minute New Credit Risk Policy	
	Voting closes in
Cast Your Vote	$3_d:00_h:00_m$
Motion:	
Document:	
Comment:	
(2)	

Make decisions between meetings

For getting board approval in between meetings, use Flying Minutes. Cast your vote online, and see the decision recorded in the minutes of your next meeting.

Manage your board committes

Manage your sub-committees in their own dedicated committee account. Committees have their own people list, meeting workflow, document repository and Action Lists.



🥱 │ My BoardPro 👻			۲
ដ <mark>៉</mark> ារ My Meetings			
Apr May Jun Jul A	ug Sep Oct	Nov Dec	∢ Back ∠ @ Q [[] 88 :
Aug Board Mee	ting Sep	Board Meetin	CEO Report.docx
21 Online - Zoom	19	Auckland Office	Revenue
Review Minutes		Z Read Board Pack	
-		Q.	
🖄 My Actions			
Sign contract with new cyber se	ecurity provider.		Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Note
>>> In Progress		Due: <u>12 Dec</u>	Want to understand this better. n the last month.
			Big wins and learnings
		_	With the end of Q3 approaching, it's a good time to reflect on the progress of the calendar year so far.

